

# Supply Chain Operational Buyer

Reference: GE-0001 • Office • £30,000 – £35,000 per annum • Deadline: 31 May 2026

## ABOUT THE ROLE

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Due to continued growth, we are looking for a supply chain specialist, with a strong, solid background in engineering material purchasing and supply chain involvement to form an integral part of the current team at our state-of-the-art production facility. The successful applicant will play a vital role within an expanding company and management team and will be working closely with operations and production.

## CORE RESPONSIBILITIES

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- Ensure current contract material requirements are purchased to the correct specification, at the most competitive prices, and are delivered on time.
- Approach negotiations with well thought out strategies to get the best outcome.
- Maintain and develop strategic relationships with key suppliers who are aligned to the company's needs.
- Identify new suppliers and which will benefit the company.
- Assist in the improvement of purchasing methods in an effort to drive down external spend.

## ESSENTIAL SKILLS

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- High competency level in use of Microsoft Office (Excel, PowerPoint, Word, as a minimum).
- Proven track record of controlling and reducing external spend whilst developing a robust supplier base.

- Full driving license required.

## DESIRABLE SKILLS

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- Engineering based qualification preferred but not essential.
- CIPS qualified or working towards preferred but not essential.
- Previous experience of ERP/SharePoint is preferred but not essential.

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## WORKING HOURS

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<b>Monday</b>	8:00am – 5:00pm
<b>Tuesday</b>	8:00am – 5:00pm
<b>Wednesday</b>	8:00am – 5:00pm
<b>Thursday</b>	8:00am – 5:00pm
<b>Friday</b>	8:00am – 2:00pm

### How to Apply

Visit our careers portal to apply online or email your CV and cover letter to [careers@greenfieldengineering.co.uk](mailto:careers@greenfieldengineering.co.uk). Please quote reference GE-0001 in your application.